



# CAERise Editor

Module Scheduler Assignment

## Module Scheduler Assignment

To assign, change, add or remove a module that has been added to a reserved training session, all you have to do is click on the three blue dots to open the options.

To learn more about the module scheduler options, review the information below.

The screenshot shows the 'Module Scheduler' interface with a sidebar on the left containing navigation options: Dashboard, Courses, Lessons, Modules, Module Scheduler (selected), Tasks, Change Requests, Customers, and Administration. The main content area displays a table of reservations with columns: Reservation #, Customer, Course, Client, Fleet, and Dates. A specific reservation is expanded to show a detailed table with columns: Date/Time, Unit Name, Session Type, Module, Module Duration, Session Duration, and Status. A pop-up menu is open over the 'Status' column of the expanded reservation, showing three options: 'Change Module', 'Add Another Module', and 'Remove'. Numbered callouts (1, 2, 3, 4) point to the three blue dots, the 'Change Module' option, the 'Add Another Module' option, and the 'Remove' option respectively.

Reservation #	Customer	Course	Client	Fleet	Dates														
1008567818	Skyservice Business Aviation Inc.	Learjet 45 Recurrent - 5 Day	Precious Ackland	Bombardier Learjet 45	01-Jun-2021 to 05-Jun-2021														
WRMay26-3-2-2021052700-02	Execaire a Division of IMP Group LTD	Learjet 45 Recurrent - 5 Day	Pete Mitchell	Bombardier Learjet 45	26-May-2021 to 05-Jun-2021														
<table border="1"><thead><tr><th>Date/Time</th><th>Unit Name</th><th>Session Type</th><th>Module</th><th>Module Duration</th><th>Session Duration</th><th>Status</th></tr></thead><tbody><tr><td>26-May-2021, 20:59</td><td>UnitName WRMay26-3 #0</td><td>Simulator</td><td>Demo - Execaire - (1-4)</td><td>01:00</td><td>04:00</td><td>...</td></tr></tbody></table>						Date/Time	Unit Name	Session Type	Module	Module Duration	Session Duration	Status	26-May-2021, 20:59	UnitName WRMay26-3 #0	Simulator	Demo - Execaire - (1-4)	01:00	04:00	...
Date/Time	Unit Name	Session Type	Module	Module Duration	Session Duration	Status													
26-May-2021, 20:59	UnitName WRMay26-3 #0	Simulator	Demo - Execaire - (1-4)	01:00	04:00	...													
Taly-May27.2-2021052713-02	Execaire a Division of IMP Group LTD	Learjet 45 Recurrent - 5 Day	Pete Mitchell	Bombardier Learjet 45	03-Jun-2021 to 05-Jun-2021														
simonMay26-01-02	ExecAire	Learjet 45 Recurrent - 5 Day	Pete Mitchell	Bombardier Learjet 45	28-May-2021 to 30-May-2021														
WR10--01-02	ExecAire	Learjet 45 Recurrent - 5 Day	Pete Mitchell	Bombardier Learjet 45	03-Jun-2021 to 05-Jun-2021														
simonsterMay27-01-02	ExecAire	Learjet 45 Recurrent - 5 Day	Pete Mitchell	Bombardier Learjet 45	29-May-2021 to 31-May-2021														

### 1 Options

To view the options for the reservation, click on the three blue dots to open them.

### 2 Change Module

To change the module that has been assigned, select the **Change Module** option. This will open a pop-up window with a list of modules to choose from.

### 3 Add Another Module

To add another module, select the **Add Another Module** option. This will open a pop-up window with a list of modules to choose from.

### 4 Remove

To remove a module, select the **Remove** button.