



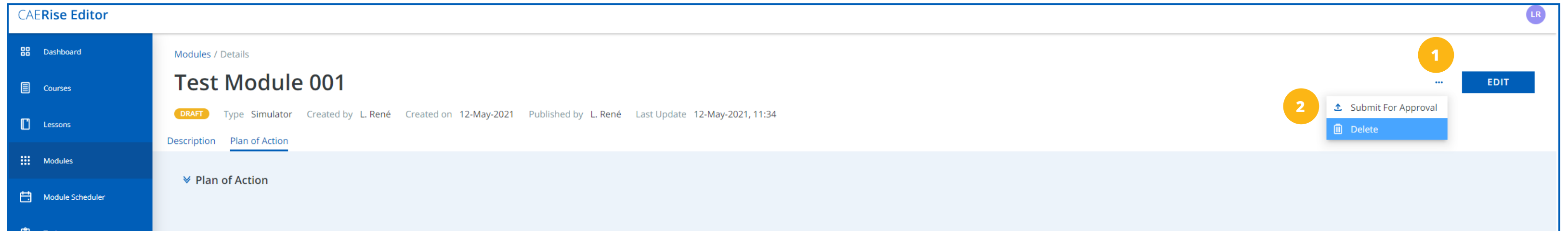
# CAERise Editor

Submitting a Module for Approval

## Submitting a Module for Approval

Once you've added all the task needed for the module, finish your editing session by clicking the *Done* button and submit your lesson for approval. There are two ways to submit a module for approval: you can submit it through the Dashboard via *My Change Requests* or by selecting the *Change Request* tab.

To learn more about submitting a module for approval, review the information below.



CAERise Editor

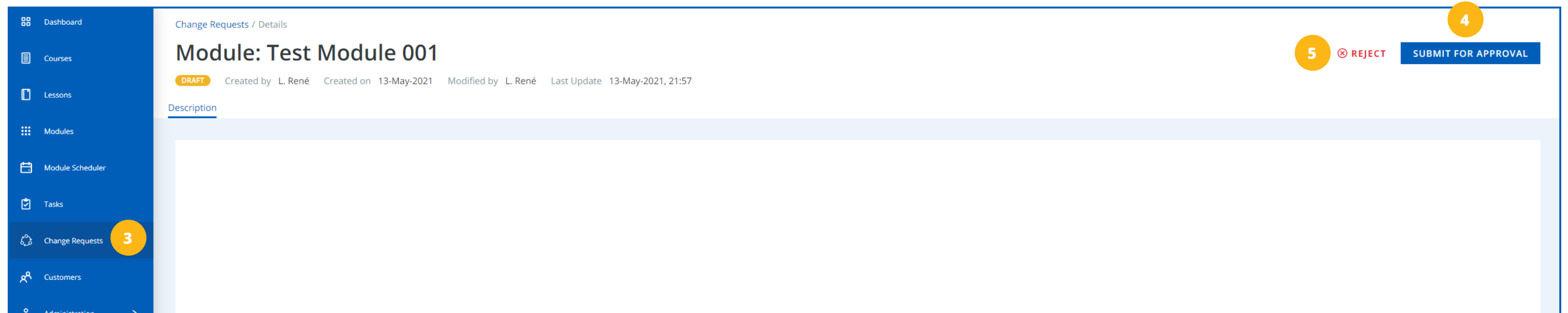
Modules / Details

### Test Module 001

**DRAFT** Type Simulator Created by L. René Created on 12-May-2021 Published by L. René Last Update 12-May-2021, 11:34

Description Plan of Action

Plan of Action



Change Requests / Details

### Module: Test Module 001

**DRAFT** Created by L. René Created on 13-May-2021 Modified by L. René Last Update 13-May-2021, 21:57

Description

Change Requests **3**

**5** **REJECT** **4** **SUBMIT FOR APPROVAL**

### 1 Open Options

Click on the three dots to open the Module options.

### 2 Submit for Approval Option

Select the *Submit for Approval* option.

### 3 Change Request Tab

The other way to submit your module for approval is to visit the *Change Request* tab.

### 4 Submit for Approval Button

Click on the *Submit for Approval* button.

### 5 Reject Button

Clicking on the reject button will clear all the tasks and edits you've made to the module and it will be removed from the change requests.