



# CAERise Editor

Editing a Task

## Editing a Task

When your task has been created, you can click on your new task in the Task list and then click the *Edit* button in the top right corner. The task will open and give you access to the task details.

To learn more about editing a task, review the information below.

The screenshot shows the 'Test 001' task details page. The left sidebar contains navigation options: Dashboard, Courses, Lessons, Modules, Tasks, Change Requests, Customers, and Administration. The main content area is titled 'Test 001' and includes a 'DRAFT' status, creator information (L. René), and creation/update dates (25-Mar-2021). The task details are organized into several sections:

- Date Effective:** Coming Soon
- Display Name:** Test 001
- Suggested Grading Type:** Crew (selected), Handling, Demo
- Malfunction:**
- Categories:** + ADD FILTER
- A/C Type:** + ADD FILTER
- Regulatory Elements:** + ADD FILTER
- Associated Competencies:** Coming Soon
- Objective Assessment:** None
- SOP Handle:** Coming Soon
- Autopilot:**  Lock Option
- Auto-Throttle:**  Lock Option
- Flight Guidance:** + -O- >-O-< Lock Option
- Teaching Points:** This is a test for tutorial purposes.
- Common Errors:**

### 1 Suggested Grading Type

You can choose among Crew, Handling and Demo to define a grading type,

### 4 Autopilot

You can toggle the Autopilot option on/off and lock it if you do not want anyone to edit it when adding it to a lesson.

### 2 Malfunction

You can make this a Malfunction task by checking the box.

### 5 Auto-Throttle

You can toggle the Auto-Throttle option on/off and lock it if you do not want anyone to edit it when adding it to a lesson.

### 3 Categories, A/C Type and Regulatory Elements Filters

You can add an aircraft type, regulatory element or category filters to help CAE Rise Editor users locate this task quicker when they use filters.

### 6 Flight Guidance

You can also adjust the Flight Guidance and lock it if you do not want anyone to edit it when adding it to a lesson.

# Editing a Task

The screenshot shows the 'Editing a Task' interface for 'Test 001'. The left sidebar contains navigation options: Dashboard, Courses, Lessons, Modules, Tasks (selected), Change Requests, Customers, and Administration. The main content area is titled 'Tasks / Details' and 'Test 001'. It includes a 'DRAFT' status and metadata: 'Created by L. René', 'Created on 25-Mar-2021', 'Published by L. René', and 'Last Update 25-Mar-2021, 10:01'. The task details are organized into several sections:

- Date Effective:** Coming Soon
- Display Name:** Test 001
- Suggested Grading Type:** Crew (selected), Handling, Demo
- Malfunction:**
- Categories:** + ADD FILTER
- A/C Type:** + ADD FILTER
- Regulatory Elements:** + ADD FILTER
- Associated Competencies:** Coming Soon
- Objective Assessment:** None
- SOP Handle:** Coming Soon
- Autopilot:**
- Lock Option:**
- Auto-Throttle:**
- Lock Option:**
- Flight Guidance:** + -O- >-O-<
- Lock Option:**

On the right side, there are two text input fields:

- 7 Teaching Points:** This is a test for tutorial purposes.
- 8 Common Errors:** (Empty field)

## 7 Teaching Points

This field is to add guidelines and helpful hints for instructors who are covering this task with trainees.

## 8 Common Errors

Also for instructors, you can list the common errors associated with the task.