

CAERise eGrading

Grading Below Standard

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When a client performs a task that does not meet the standard requirement, they will receive a below standard grade of 1 or 2.

Grades of 1 and 2 are identified with a dark red background and require an additional explanation, whereas a standard grade of 3 does not. Refer to the following for more details.

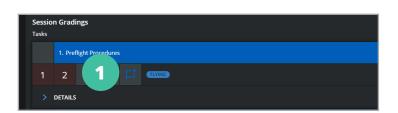
1 Grades

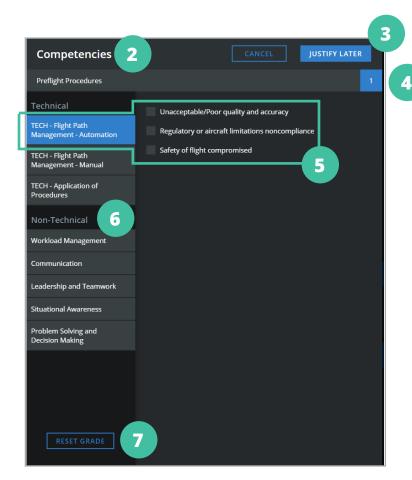
You can choose between a grade of 1 and 2. Your choice will open the Competencies window.

- 2 Competencies Window
 This window will allow you to
 provide a reason for the grade that
 has been given.
- Justify Later

 If you do not have time to provide a reason, click the JUSTIFY LATER button and keep grading.
- 4 **Given Grade**This represents the grade that has been given to the current task.
- 5 **Technical**If the standard was not achieved for technical reasons, choose a justification within this section.
- 6 Non-Technical

 If the standard was not achieved for non-technical reasons, choose a justification within this section.





7 Reset Grade

If you chose a below standard grade by mistake, click the **RESET GRADE** button.

