

CAERise eGrading

Client Assignation

Client Assignation

If you would like to change the order of clients for an upcoming training session, simply refer to the procedure below.

CAERise		<u>9</u>
Upc	coming Sessions	+ New Try-out Session
TUE O FEB 16	Solurere Introduction Room N393 Tuesday, 07:00	CLASSROOM • GRADING
	A320 Sandard Hyse Reving Course ≧. 4 standards	
TUE FEB 16	Oclarent CPT1 2 Hours A320 Standard Type Rating Course Tuesday, 12:00	FTD • READY TO GRADE
	Rafael Belanger ···· Dullen Le Sage ··· Curre 2	>

CAERise			05
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Client Assignation			
CN Client Name A GSWITCH CN Client Name B			
		3	SAVE

Select the Session

Go to the desired session and left-click the general area to access it.

2 Client Assignation

To change the order of the clients, click/tap the Switch button.

3 Save

Once the switch has been made, click/tap the Save button. Take note that once the switch has been made, clients cannot be switched again.