



# CAERise eGrading

Grading Overview - Comments

Before you can close a session, you must enter the session's details and enter the Global Competencies grades.

The progress bar will help you keep track of any remaining tasks and comments to complete.

The screenshot displays a 'Training Session' interface for 'S2'. At the top, it shows the session title '767 Abbreviated Type Rating Course [LGW] | Wednesday Jan 27, 12:00'. Below this, there are two client profiles: Rafael Belanger (Client 1) and Julien Le Sage (Client 2). A progress bar is visible, with a blue segment indicating progress. Below the progress bar, a list of tasks is shown:

- 1 Positive** (indicated by a green circle with '1')
- 4 Radar vectoring** (indicated by a green circle with '2')
  - Workload Management: Effective management of resources : Additional instructor comments.
- 4 Follow ATC instructions** (indicated by a green circle with '3')
  - Justification required (indicated by a yellow warning triangle)

Below the tasks is a section for 'Additional Comments' (indicated by a green circle with '3'). At the bottom of the interface, a progress bar shows the following status:

- 0 Carried-Over
- 24/24 Tasks
- 0 Not Completed
- 1 Not Applicable
- 4** 1/4 Comments (indicated by a green circle with '4')

### 1 Comment Type:

This shows you the type of comment that needs to be entered. You can enter positive, developmental and summarizing comments.

### 2 Tasks Needing Comments:

The list of tasks that require a comment before closing the session.

### 3 Comment Field:

The comment field is where you can enter all your comments for the tasks mentioned above.

### 4 Progress Bar - Comments:

The Comments section of the Progress Bar lets you know how many comments need to be entered before closing the session.

Before you can close the session, you need to enter your summarizing comments.

You must also digitally sign the session to finalize the training session.

The screenshot shows the 'Training Session' interface for session 'S2'. At the top, it lists two clients: Rafael Belanger (Client 1) and Julien Le Sage (Client 2). The session title is '767 Abbreviated Type Rating Course [LGW] | Wednesday Jan 27, 12:00'. Below the title, there are two main sections: '1 Summary \*' and '2 Signatures'. The 'Summary \*' section has a text input field labeled 'Additional Comments'. The 'Signatures' section is currently empty. At the bottom, there is a progress bar with the following metrics: Carried-Over (0), Add-Ons (0/0), Tasks (24/24), Not Completed (0), Not Applicable (1), and Comments (1/4).

### 1 Summary:

Enter the comments that summarize the training session.

### 2 Signatures:

Both the instructor and the client must digitally sign the session before finalizing the training session.