

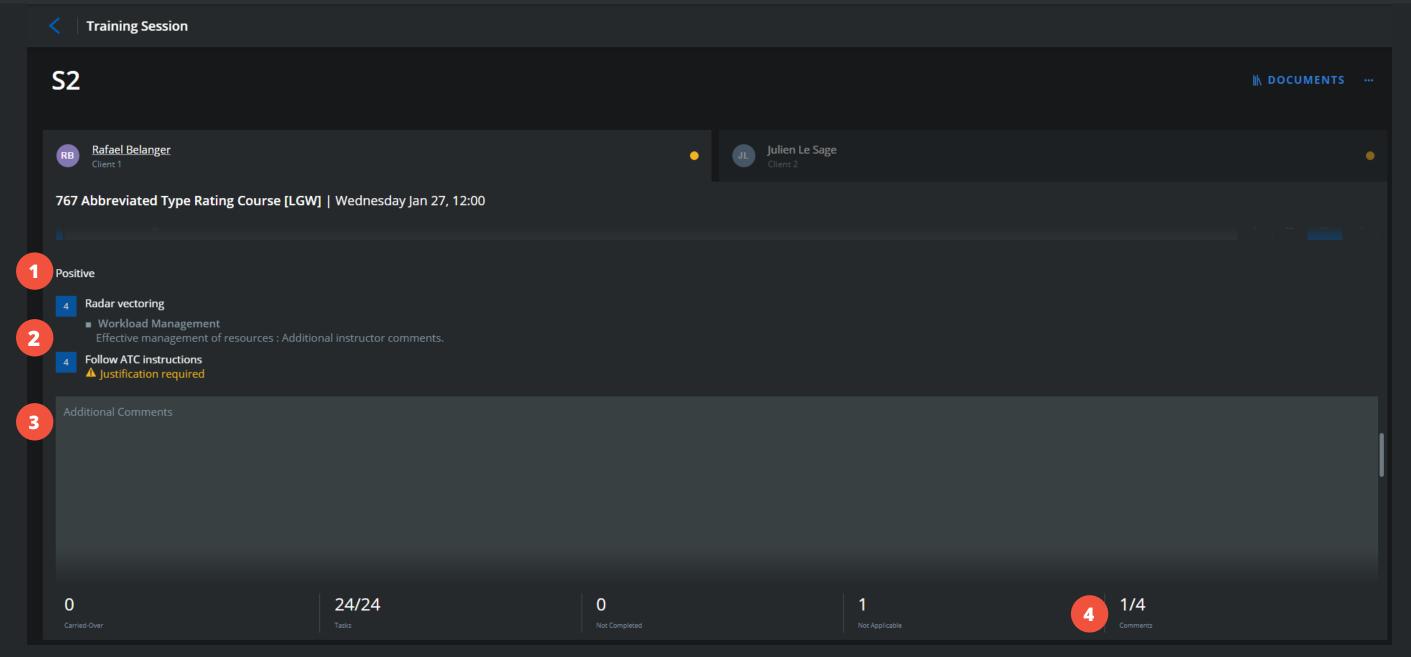
CAERise eGrading

Grading Overview - Comments



Before you can close a session, you must enter the session's details and enter the Global Competencies grades.

The progress bar will help you keep track of any remaining tasks and comments to complete.



1 Comment Type:

This shows you the type of comment that needs to be entered. You can enter positive, developmental and summarizing comments.

2 Tasks Needing Comments:

The list of tasks that require a comment before closing the session.

3 Comment Field:

The comment field is where you can enter all your comments for the tasks mentioned above.

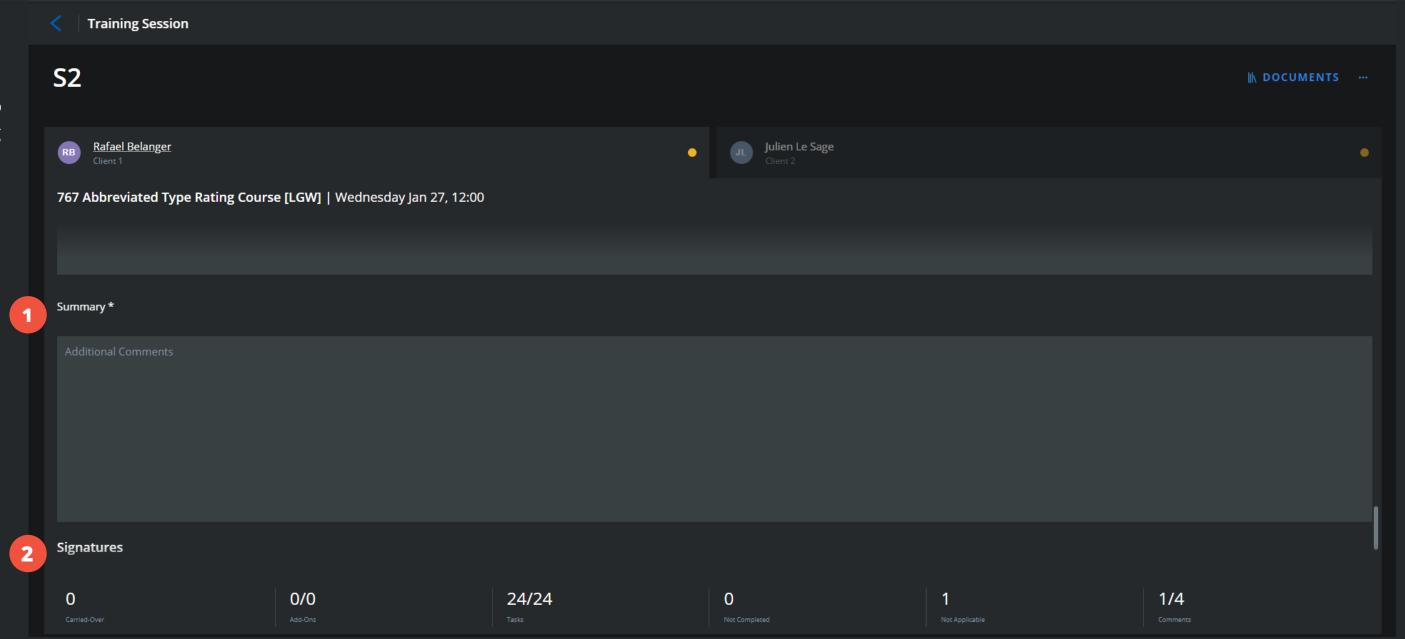
4 Progress Bar - Comments:

The Comments section of the Progress Bar lets you know how many comments need to be entered before closing the session.



Before you can close the session, you need to enter your summarizing comments.

You must also digitally sign the session to finalize the training session.



1 Summary:

Enter the comments that summarize the training session.

2 Signatures:

Both the instructor and the client must digitally sign the session before finalizing the training session.