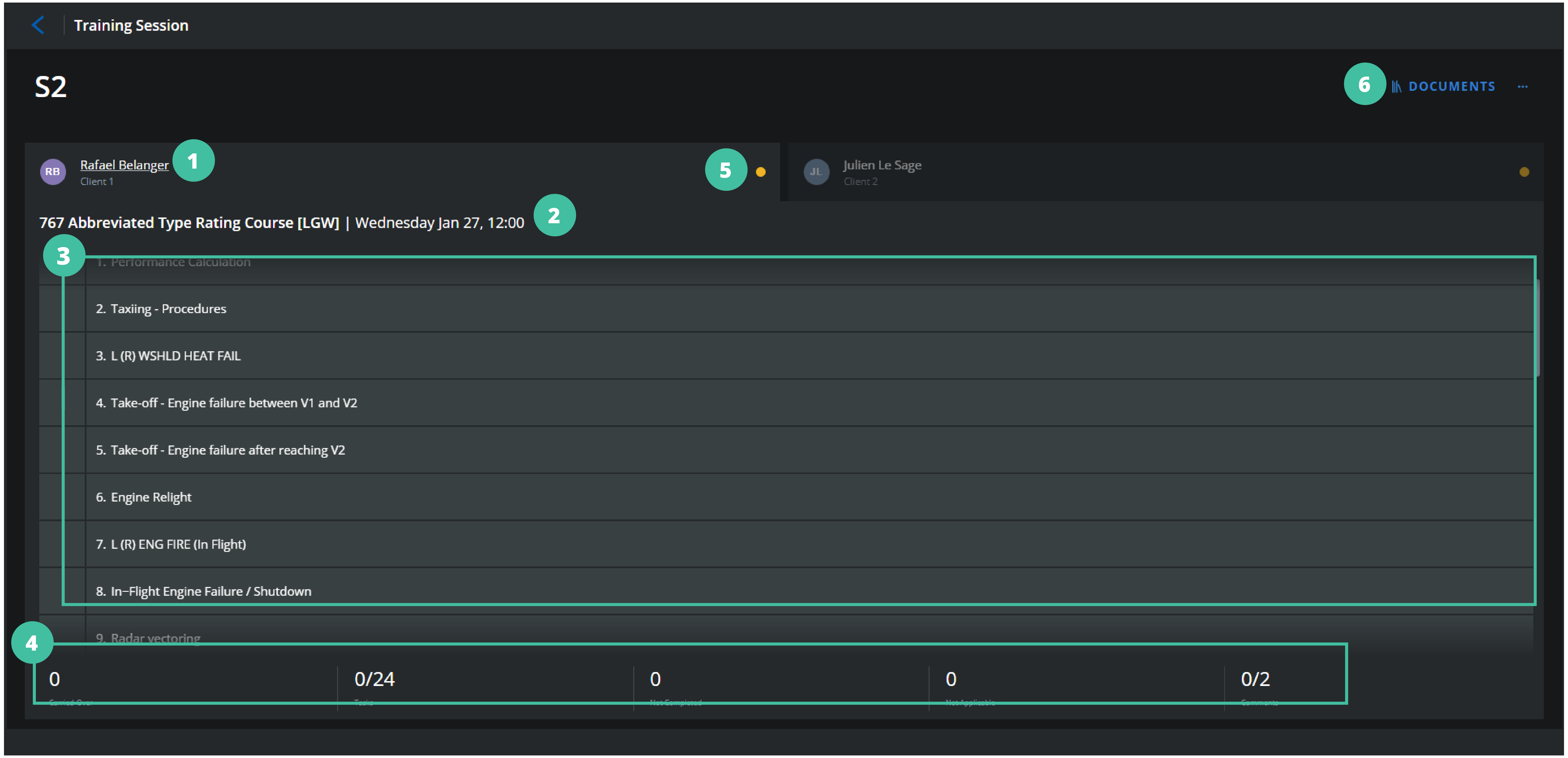
CAERise eGrading

Grading Overview - Main Screen

CAERise

Once you click on a specific session, it will open and display all the tasks that needs to be completed by each client.

You'll also have access to the Grading Policy, Standard Operating Procedure, Operation Manuals and any other pertinent documents.



1 Client Name:
This lists the name of the client going through the selected training. Clicking on the client's name will give you access to their training record.

2 Session Details:
Here you'll find the training session details, such as location, time, training type and more.

3 Task List:
All the tasks that need to be completed during the training session are listed here.

4 Progress Bar:
This bar shows the progress of the training session. It allows you to track the tasks that have been carried-over, completed, not completed, not applicable and the mandatory comments needed to close the session.

5 Session Status Indicator:
This orange button let you know that the session is in progress. Once completed, the button will become green.

6 Documents:
By clicking on Documents, you can gain access to the Grading Policy, Standard Operating Procedure, Operation Manuals and other pertinent documents.